

**BOUGHTON MEDICAL GROUP**  
**PRIVATE FEES as from 1<sup>st</sup> June 2010**

<u>SERVICE</u>	<u>FEE (£)</u>
Short simple letter/certificates of incapacity (one page)	15.50
More Complex Certificate (dependent on volume and work involved)	26.00 to 55.00 (3 or more pages)
Accident Report Forms or Simple Medical Examinations and short report*	97.80
Insurance Claim Forms (Short Report)*	97.80
Insurance Company (supplementary Report - one page max)	22.70
Insurance Claim Form (including extract from patient notes)*	97.80
Medical Report - Proposal (pro-forma) for Insurance Company (BMA/ABI)	97.80
Full Medical Examination & written report for Insurance Company (BMA/ABI)	175.50
Medical Report and Opinion*	117.00
Extract from Medical Records	58.50
BUPA/PPP Forms*	97.80
Fitness to Travel Certificate/Letter*	15.50 / 38.00
Holiday Cancellation Form*	38.00
HPV (Gardasil) Private Treatment : Normal Course = 3 doses x £160 =	480.00
Travel Packs*	19.00
<u>Practice Patients</u>	
Yellow Fever Injections and Certificates (each)	43.55
<u>Non-Practice patients</u>	
Yellow Fever Injections and Certificates (each) +£11 admin fee	54.55
Influenza Vaccination (<65/not "At Risk" Group)*Non Practice patients only*	16.00
Inactivated Polio Vaccination	16.00
Rabies Vaccination* vaccination course (££43.67 x 3 = £131)	131.00
Hepatitis B (per injection)	33.00
Meningitis ACWY Vax	42.50
Malaria*	36.00
<b>Passport Signing</b>	<b>This service is no longer provided</b>
Driving Licence	37.50
Shotgun Licence Certificate	175.50
Character Reference (Job, etc)	26.00 / 55.00 (3 pages or more)
*There is an administration charge for non-practice patients of an additional amount *	23.50*
We are required to register the patient on our database to comply with NHS clinical governance requirements.*	

**Department of Work and Pensions (from 1<sup>st</sup> April 2010)**  
**Disability Living Allowances and Attendance Allowances**  
**(Paid centrally by DWP)**  
**(Subject to reports being completed and returned by Practices within 20 days)**

39.22

**BMA SUGGESTED FEES - 1st June 2010**

Pre-Employment Medical Examination	175.50
Sickness/Accident Insurance Medical Examination (Private)	175.50
Heavy Goods Vehicle (HVG) Examination	117.00
Taxi Hire Examination	117.00
Sports Examination (scuba-diving, Car Racing)	117.00
Elderly / Diabetic Fitness to Drive Examination	117.00
Clinical assessments re Legal work (Witnessing a Will; Power of Attorney)	117.00
Fitness to attend University Certificate / Examination	25.15 / 39.22
Fitness to attend School Certificate / Examination	25.15 / 39.22
Fitness to join/ attend Gymnasium or Health Club / Examination	22.15 / 39.22
Private Patient Consultation (£184.75 per hour)	61.60 (minimum)
Private Prescription	12.50
Private Sick Note	15.10
Private Home Visit	138.60

**Patient Access to Medical Records**

Viewing (no copies) – notice required/ GP to overview records	10.00 (inc. a patient summary printout)
Copies (cost will depend on the amount of work required and is chargeable by hourly Staff Costs @ £13.30 per hour)	10.00 (minimum)
Postage and administration	5.00
Photocopying	0.33p per sheet
Maximum charge	50.00

\*If significant work is involved in making copies of medical records then a fee of £20.00 per hour will be charged up to a maximum fee of £50.00 under the Freedom of Information Act 2000\*

**Source Reference Documentation:-**

**Access to Health Records Act 1990**

**Data Protection Act 1998**

**Freedom of Information Act 2000**

**Mental Capacity Act (2005)**

**All services are provided within a ten working day turnaround time.**

**Fast-track scheme**

**For urgent matters where a 48 hour turnaround timescale is required a £15 “fast-track” in the fee is payable. Courier or Recorded Delivery of items will be at additional cost (minimum of £5.00). Please discuss requests for same day service. Additional costs may be incurred and we cannot always commit to being able to complete requests on a same day basis. We will always try to assist wherever possible but clinical priorities may prevent us from meeting requests for same day service for medical reports.**