

BOUGHTON MEDICAL GROUP

JUNE 2011

FEES FOR MEDICAL REPORTS, CERTIFICATES & LETTERS, ETC.
TO BE PAID IN ADVANCE

Access to records under Data Protection Act*	Who pays	Charge
Computerised records (Basic Patient Medical Summary computer printout available @ no charge but plus postage)	Patient	up to £10.00
Manual records or combination of manual/computer records*	Patient/Solicitor	up to £50.00 40 p per page
Administration Charge for sending by Recorded Delivery*	Patient /Solicitor	£8.00
Adoption and Fostering	Who pays	Charge
Adoption fees normally paid by parent, fostering by NHS, but sometimes paid by the adoption/fostering agency		
Form IHA Initial Health Assessment		£58.12
Forms M, B Obstetric Neonatal reports		£44.95
Forms C, D, YP or AME Full examination of child		£97.91
Form AH Health assessment, Prospective carer		£73.86
Form AH2 Update report, parent/carers		£24.36
Child-minder (Ofsted health declaration form)	Patient/Employer	£84.50
Examination of children in /for care-first exam		£37.99
Subsequent exam		£24.36
Freedom from infection for children for care		24.36

Attendance allowance/disability allowance	living	Who pays	Charge
GP factual report		DWP	£33.50
DS1500		DWP	£17.70
Blue Badge scheme		Who pays	Charge
Report only		Local authority	£25.15
Examination and report		Local authority	£39.22
Certificates and forms		Who pays	Charge
Criminal injuries compensation report on pro forma		Criminal Injuries Authority	£38.00
Freedom from infection certificate		Patient	£15.00
Letter re fitness to exercise, travel etc. (simple letter, one page. More complex letters/certificates charged "pro-rata")		Patient	£25.00
Care Commission report		Patient	£25.00
Private Sick Note (any sick note within 7 days is private)		Patient	£15.00
Provident Association claim form (e.g. BUPA/PPP)		Patient	£25.00
School fees insurance claim form		Patient	£25.00
Fitness to attend State school (<u>Request from Local Authority</u>)		Local authority	£25.15
Fitness for sport, school, university, etc.		Patient	£70.00
Health Certificate to attend university, college, teacher and nurses training		Patient/Employer	£70.00
Dentists, completion of Application for first registration of a dentist (GDC)		Patient	£70.00
Driving		Who pays	Charge

Full medical and report, HGV, PSV	Patient	£110.00
Report no examination (20 to 30 mins)	Patient	£60.00
Extract from records (15 mins)	Patient	£56.00
Report to DVLA with examination	DVLA	£40.00
Report to DVLA No examination	DVLA	£23.00
Seat belt exemption	Patient	£70.00
Taxi driver and elderly driver certificates	Patient	£70.00
Driving licence photograph	Patient	£25.00
PCV/LGV driver	Patient/Employer	£90.50
Local Authority PCV/LGV driver	Local authority	£90.50
Employment - Private	Who pays	Charge
Full medical with report or certificate (private/insurance - 45mins)	Patient/Employer/Insurance	£169.50
Report without examination (private/insurance -30mins)	Patient/Employer/Insurance	£109.50
Report on Pro-forma (20mins)	Patient/Employer/Insurance	£73.50
Extract from records (no examination or opinion -15 min)	Employer	£55.00
Certificate of Incapacity	Patient/Insurance	£25.00
Employment - Local Authority/Police/NHS	Who pays	Charge
Police/Local Authority medical exam, certificate, opinion	Local Authority	£109.50
Local Authority/Police: report without examination (30 mins)	Local Authority	£74.50
Extract from records (no examination or opinion - 15 min)	Local Authority	£37.50
LA/Police Medical for higher grade appointment	Local Authority	£109.50

NHS Employee Prospective	Local NHS Body	£39.22
Fireman's Medical Examination	Fire Master	£109.50
Fireman's Medical Examination for Continuation of part time FM	Fire Master	£109.50
Boatman's Licence	Patient	£97
Extract from records	Who pays	Charge
Private (15 mins)	Employer	£55.00
Government /Local authority		£33.00
Fitness for sport, school, university, etc.	Who pays	Charge
Examination and report	Patient/Insurance company	£132.00
Extract from records 15mins	Patient/Insurance company	£55.00
Short Certificate of Incapacity	Patient/Insurance company	£15.00
Miscellaneous	Who pays	Charge
Passport signing authentication	/ We do not provide this service	N/A
Shotgun Licence Certificate	Patient	169.50
Local Authority	Who pays	Charge
Emergency Visits 9AM to 8PM	Local Authority	25.68
Emergency Visits 8PM to 9AM	Local Authority	52.06
Council tax Certificate of severe impairment		Free
Insurance (Sickness)	Who pays	Charge
Examination and report	Insurance Company/Patient	£169.10
Extract from records (15 mins)	Insurance Company/Patient	£56.00
Certificate of Incapacity	Insurance Company/Patient	£15.00
Insurance Claim form completion	Patient	£26.00
Insurance (Accident)	Who pays	Charge
Examination and report	Insurance Company/Patient	£148.00
Report without examination	Insurance Company/Patient	£98.50

Report on pro forma (20 mins)	Insurance Company/Patient	£66.00
Extract from records	Insurance Company/Patient	£49.00
Short certificate	Insurance Company/Patient	£14.50
Life Assurance Proposal	Who pays	Charge
GP examination own patient	Insurance Company	£92.50
GP report no examination	Insurance Company	£84.00
GP supplementary report	Insurance Company	£21.50
BUPA, PPP, WPA, Private medical insurance (PMI)	Who pays	Charge
report on prospective subscriber PMI – Extract from records	Insurance Company	56.00
Completion of Form	Insurance Company	113.50
Full medical exam and report	Insurance Company	169.50
Mental Capacity Certificate	Who pays	Charge
With examination	Solicitor/Guardian	£110.50
No examination	Solicitor/Guardian	£55.00
Lasting Power of Attorney/ Court of Protection – Certification (part B) including one (local) home visit nursing home [15 mins]*	Solicitor/Guardian	£184.75*
Private Medical Examinations and Reports	Who pays	Charge
Full examination with report or certificate	Patient/Employer/Insurance	£169.10
Report no examination		
Private (30 mins)	Patient/Employer/Insurance	£113.00
Report on Pro-forma (20mins)	Patient/Employer/Insurance	£70.00
Extract from records		
Private (15 mins)	Patient/Employer/Insurance	£56.00
Travel Abroad	Who pays	Charge

Fitness to travel certificate	Patient	£27.00
Prescription for drugs required solely for purpose e.g. Malaria tab	Patient	£13.50
Vaccination certificate	Patient	£16.50
Holiday cancellation simple certificate	Insurance Company/Patient	£15.00
Holiday cancellation insurance claim	Insurance Company/Patient	£26.00
Simple letter detailing prescription medicines	Patient	£15.00

VACCINATION CHARGES (Occupational & Travel) see note below

Hepatitis A - first injection (2 injection course)	No Charge
Hepatitis A – second/booster injections administration charge	No Charge
Hepatitis A Junior – first injection (2 injection course)	No Charge
Hepatitis A Junior – second/booster injections	No Charge
Hepatitis B (3 injections per course)	£126.00/course
Japanese B Encephalitis (3 injections per course)	£45.00/injection
Meningitis A & C (1 injection)	£55.00
Cholera	£48.00 / inj
Rabies (3 injections per course)	£149.70 Per Course
Tick Borne Encephalitis (3 injections per course)	£70.00/injection
Influenza (Flu jab)	£20
Pneumonia Jab	£ 30.00
Yellow Fever (1 injection) (Registered Patient)	£ 48
Yellow Fever (1 injection) (non-Registered Patient)	£ 59

Notes: Some Travel Vaccines are provided free of cost under the NHS. Some are not and are charged privately.

Hepatitis B-3 injections per course - (charge for travel and Private employers only) – includes pre and post testing – if more injections are needed charged extra £ 40 per injection. Ask for more information and "forms" for the employer at reception.

PRIVATE MEDICAL SERVICES

Private GP consultation, overseas visitors (per 20 mins based on £184.75 per hour)	Patient	£61.60
Private prescription	Patient	£12.00
Private Nurse consultation, overseas visitors (per 20 mins based on AfC Grade 7 rates)	Patient	£39.00
Private Home Visit + mileage at 0.60p per mile (per 20 mins based on £184.75 per hour)	Patient	£110.00
Private ECG Test	Patient	£87.50
Blood tests	Who pays	Charge
Blood group test	Patient	£36.00
Diagnostic (not including lab charges)	Patient	£17.00
Paternity Testing 1, 2 or 3 samples	Solicitor	£37.50/ £75/ £90

Treasury & HM Forces rate for Work in surgery	
Extract from records	37.50
Report on pro forma (eg 20 mins)	49.00
Report written (eg 30 mins)	74.50
Medical examination and report in surgery (e.g. 45 mins)	109.50
GP Session (e.g. 3 hours including paperwork and updating medical records)	442.50

We will do our best to complete requests for Medical Report/ Medical Records within 10 working days

Access to Medical Records

If significant work is involved in making copies of medical records then a fee of £20.00 per hour will be charged up to a maximum fee of £50.00 under the Freedom of Information Act 2000

Source Reference Documentation: - Access to Health Records Act 1990; Data Protection Act 1998; Freedom of Information Act 2000 All standard services are provided within a ten working day turnaround time. NHS guidelines require that Clinical consultations must take priority over administrative work.

Fast-track scheme

For Solicitors/Barristers where Court dates are involved please give us 10 working days' notice for Medical Reports or copies of medical records. For urgent matters where a 48 hour turnaround timescale is required or a fax-back (Safe Haven only) a £17.50 "fast-track" in the fee is payable. Courier or Recorded Delivery of items will be at additional cost. Please discuss requests for same day service. Additional costs may be incurred (e.g. overtime or holiday pay) and we cannot always commit to being able to complete requests on a same day basis. We will always try to assist wherever possible but clinical priorities may prevent us from meeting requests for same day service for medical reports.